

Final Budget

Sheridan County Weed & Pest District - Budget	
Budget Hearing Information	
2667 Aero Loop	Location: District Office, 2667 Aero Loop, Sheridan, WY
Sheridan, WY 82801	Date: 7/18/2024
307-672-3740	Time: 12:30 PM
Sheridan County	Budget Prepared by: Walker Billings

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
	Sheridan County Weed and Pest Control District FY 24-25 budget	

S-B	RESERVE DESCRIPTION
	General Program Emergency Savings \$200,000 Special Management Program Emergency Savings \$100,000

S-C		Does the district have regular office hours exceeding 20 hours per week?
	Date of End of Term	<input type="checkbox"/> Yes
Names of Board Members		
James Gibbs	1/1/27	
Rachel Mealar	1/1/27	
Andrew Cassiday	1/1/25	
Nate Kane	1/1/25	
JD Hill	1/1/25	
Jeremy Zumberge	1/1/25	
Sue Martin	1/1/27	

If Yes, enter	Address of office: 2667 Aero Loop
	City, State, Zip: Sheridan, WY 82801
	Phone Number: 307-672-3740
	Hours Open: Monday thru Friday, 7:00 AM To 4:00 PM, closed noon

Where are the minutes of your board meeting available for public review?
 2667 Aero Loop, Sheridan, WY 828501

How and where are the notices of meeting posted for the public?
 Budget Hearing is Published in the Sheridan Press and at the District office, 2667 Aero Loop, Shreidan, WY 82801

Where are the public meetings held?
 Sheridan County Weed & Pest Office, 2667 Aero Loop, WY 82801

FINAL BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$2,244,980	\$2,421,541	\$4,717,850	\$4,717,850
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$32,493	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$4,241,009	\$4,104,767	\$5,121,366	\$5,121,366
S-5	<i>Amount requested from County Commissioners</i>	\$1,452,468	\$1,714,770	\$1,748,938	\$1,748,938
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$403,516	\$403,516

REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-7	Operating Revenues	\$509,433	\$424,823	\$500,000	\$500,000
S-8	Tax levy (From the County Treasurer)	\$1,221,200	\$1,474,770	\$1,508,938	\$1,508,938
S-9	Government Support	\$61,440	\$40,898	\$44,908	\$44,908
S-10	Grants	\$541,179	\$283,933	\$515,361	\$515,361
S-11	Other County Support (Not from Co. Treas.)	\$231,268	\$240,000	\$240,000	\$240,000
S-12	Miscellaneous	\$64,447	\$90,820	\$55,000	\$55,000
S-13	Other Forecasted Revenue	\$30,026	\$0	\$500,000	\$500,000

S-14	Total Revenue	\$2,658,993	\$2,555,244	\$3,364,207	\$3,364,207
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FY 7/1/24-6/30/25 Sheridan County Weed & Pest District - Budget

EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-15	Capital Outlay	\$61,462	\$127,574	\$255,000	\$255,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$167,279	\$178,919	\$228,500	\$228,500
S-18	Operations	\$1,911,566	\$1,924,888	\$4,012,300	\$4,012,300
S-19	Indirect Costs	\$104,673	\$147,052	\$222,050	\$222,050
S-20R	Expenditures paid by Reserves	\$0	\$43,108	\$0	\$0
S-20	Total Expenditures	\$2,244,980	\$2,421,541	\$4,717,850	\$4,717,850

DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$1,582,016	\$1,549,523	\$1,757,159	\$1,757,159

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$566,183	\$566,183	\$598,676	\$598,676
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$566,183	\$566,183	\$598,676	\$598,676
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$75,601	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$75,601	\$0	\$0
S-31	Subtotal	\$566,183	\$641,784	\$598,676	\$598,676
S-32	Less Total to be spent	\$0	\$43,108	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$566,183	\$598,676	\$598,676	\$598,676

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 2667 Aero Loop
Sheridan, WY 82801

PREPARED BY: Walker Billings

DISTRICT PHONE: 307-672-3740

Final Budget

Sheridan County Weed & Pest District - Budget

FYE 6/30/2025

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,221,200	\$1,474,770	\$1,508,938	\$1,508,938
R-1.2 Other County Support (see note on the right)	4005	\$231,268	\$240,000	\$240,000	\$240,000

FORECASTED REVENUE

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$35,100	\$13,332	\$13,332	\$13,332
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$26,340	\$27,566	\$31,576	\$31,576
R-2.5 Total Government Support		\$61,440	\$40,898	\$44,908	\$44,908
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$509,433	\$424,823	\$500,000	\$500,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$509,433	\$424,823	\$500,000	\$500,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$0	\$25,282	\$0	
R-4.2 Federal Grants thru State Agencies	4201	\$0	\$145,000	\$412,361	\$412,361
R-4.3 Grants from State Agencies	4211	\$541,179	\$113,651	\$103,000	\$103,000
R-4.4 Total Grants		\$541,179	\$283,933	\$515,361	\$515,361
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$34,616	\$61,271	\$45,000	\$45,000
R-5.2 Other: Specify <u>Envu/ Vehicle Reimburs f</u>	4500	\$29,831	\$29,549	\$10,000	\$10,000
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$64,447	\$90,820	\$55,000	\$55,000
R-5.5 Total Forecasted Revenue		\$1,176,499	\$840,474	\$1,115,269	\$1,115,269
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 Cooperative Passthrough Money	4500	\$30,026	\$0	\$500,000	\$500,000
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$30,026	\$0	\$500,000	\$500,000

Final Budget

Sheridan County Weed & Pest District - Budget

FYE 6/30/2025

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	6201 \$11,961	\$12,639	\$15,000	\$15,000
E-1.2	Vehicles	6210 \$8,681	\$82,290	\$100,000	\$100,000
E-1.3	Office Equipment	6211 \$5,577	\$3,673	\$10,000	\$10,000
E-1.4	Other (Specify)				
E-1.5	Buildings & Grounds	6200 \$23,138	\$17,948	\$70,000	\$70,000
E-1.6	Field Equipment	6200 \$12,105	\$11,024	\$60,000	\$60,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$61,462	\$127,574	\$255,000	\$255,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	7002			
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5	Administrative	7005 \$136,389	\$136,543	\$160,000	\$160,000
E-2.6		7005			
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	7011 \$4,082	\$2,780	\$7,000	\$7,000
E-3.2	Mileage	7012 \$2,065	\$2,620	\$4,000	\$4,000
E-3.3	Other (Specify)				
E-3.4	Strategic Planning	7013 \$0	\$8,000	\$0	
E-3.5		7013			
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	7021 \$0	\$0	\$10,000	\$10,000
E-4.2	Accounting/Auditing	7022			
E-4.3	Other (Specify)				
E-4.4		7023			
E-4.5		7023			
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	7031 \$8,262	\$6,439	\$12,000	\$12,000
E-5.2	Office equipment, rent & repair	7032 \$7,831	\$9,792	\$17,500	\$17,500
E-5.3	Education	7033 \$6,150	\$10,245	\$15,500	\$15,500
E-5.4	Registrations	7034			
E-5.5	Other (Specify)				
E-5.6	Weed & Pest Dues	7035 \$2,500	\$2,500	\$2,500	\$2,500
E-5.7		7035			
E-5.8					
E-6	TOTAL ADMINISTRATION	\$167,279	\$178,919	\$228,500	\$228,500

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OPERATIONS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval	
E-7	Personnel Services					
E-7.1	Wages--Operations	7202	\$103,954	\$83,946	\$175,000	\$175,000
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	Gas & Oil	7212	\$23,267	\$18,685	\$35,000	\$35,000
E-8.4	_____	7212				
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Supplies & Pesticides	7220	\$152,020	\$216,208	\$410,000	\$410,000
E-9.2	Protective Equipment	7220	\$6,425	\$6,382	\$13,500	\$13,500
E-9.3	Invasive Grasses Program	7220	\$541,123	\$354,787	\$820,000	\$820,000
E-9.4	Leafy Spurge Supplies	7220	\$155,918	\$161,139	\$250,000	\$250,000
E-9.5	see additional details		\$171,238	\$194,150	\$430,000	\$430,000
E-10	Program Services (List)					
E-10.1	Equipment & Rental	7230	\$350	\$1,790	\$2,500	\$2,500
E-10.2	Postage & Freight	7230	\$735	\$1,035	\$1,800	\$1,800
E-10.3	Utilities	7230	\$12,237	\$9,640	\$19,500	\$19,500
E-10.4	_____	7230				
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	ROW Contract Labor	7400	\$23,909	\$24,833	\$33,000	\$33,000
E-11.2	Contract Labor	7400	\$114,286	\$230,941	\$312,000	\$312,000
E-11.3	Integrated Management	7400	\$92,880	\$97,986	\$117,000	\$117,000
E-11.4	Cooperative Passthrough Money	7400	\$30,026	\$0	\$500,000	\$500,000
E-11.5	see additional details		\$87,546	\$51,490	\$335,000	\$335,000
E-12	Other operations (Specify)					
E-12.1	City Weed & Pest Control	7450	\$237,535	\$212,832	\$225,000	\$225,000
E-12.2	Sales Tax	7450	\$6,834	\$9,044	\$13,000	\$13,000
E-12.3	Medusahead Tour	7450	\$1,283	\$0	\$0	
E-12.4	Add To Reserves & Savings Gen	7450	\$50,000	\$100,000	\$200,000	\$200,000
E-12.5	see additional details		\$100,000	\$150,000	\$120,000	\$120,000
E-13	TOTAL OPERATIONS		\$1,911,566	\$1,924,888	\$4,012,300	\$4,012,300

Final Budget

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	7502	\$1,046	\$2,809	\$4,000
E-14.2	Buildings and vehicles	7503	\$10,202	\$19,251	\$20,000
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5	Surety Bond	7505	\$250	\$250	\$250
E-14.6		7505			
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	7511	\$22,000	\$20,249	\$32,000
E-15.2	Workers Compensation	7512	\$3,436	\$4,447	\$5,300
E-15.3	Unemployment Taxes	7513	\$0	\$0	\$500
E-15.4	Retirement	7514	\$26,399	\$30,112	\$55,000
E-15.5	Health Insurance	7515	\$41,340	\$69,934	\$105,000
E-15.6	Other (Specify)				
E-15.7		7516			
E-15.8		7516			
E-15.9					
E-17	TOTAL INDIRECT COSTS		\$104,673	\$147,052	\$222,050

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0

Final Budget

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$1,341,952	\$1,341,952	\$1,305,883	\$1,305,883
C-1.2	Savings and Investments	1040	\$240,064	\$240,064	\$451,276	\$451,276
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$566,183	\$566,183	\$598,676	\$598,676
C-1.6	Total Estimated Cash and Investments on Hand		\$2,148,199	\$2,148,199	\$2,355,835	\$2,355,835

C-2	General Fund Reductions:	2010				
C-2.1	a. Unpaid bills at FYE					
C-2.2	b. Reserves		\$566,183	\$598,676	\$598,676	\$598,676
C-2.3	Total Deductions (a+b)		\$566,183	\$598,676	\$598,676	\$598,676
C-2.4	Estimated Non-Restricted Funds Available		\$1,582,016	\$1,549,523	\$1,757,159	\$1,757,159

C-3	SINKING & DEBT SERVICE FUNDS	DOA Chart of Accounts				
		1070				

C-3		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

C-4	RESERVES	1090				

C-4		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$566,183	\$566,183	\$598,676	\$598,676
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve		\$75,601		
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$566,183	\$641,784	\$598,676	\$598,676
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Purchase Vehicle		\$43,108		
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$43,108	\$0	\$0
C-4.12	Balance to be retained	\$566,183	\$598,676	\$598,676	\$598,676

C-5	BOND FUNDS	1060				

C-5		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$43,108	\$0	\$0

