

Final Budget

Sheridan County Weed & Pest Control District - Combined Budget	
Budget Hearing Information	
2667 Aero Loop	Location: District Office, 2667 Aero Loop, Sheridan WY
Sheridan, WY 82801	Date: 7/20/2023
307-672-3740	Time: 12:30 PM
Sheridan County	Budget Prepared by: Walker Billings

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

Sheridan County Weed and Pest Control District requests one full mil for the General Program and a second full mil for the Special Management Program. We, the Sheridan County Weed & Pest Board of Directors, hereby respectfully submit the tentative 2023-2024 budget for your consideration. The District will continue to fund and enhance the existing programs in the General and Special Management budgets. We will continue receiving numerous Federal & State grants to aid in the control of high-profile species such as medusahead and ventenata in our county. With new staff, we have budgeted for the upfront costs of modernizing equipment and programs. We hope to expand the reach of some of our programs, such as the leafy spurge program, by increasing scope and availability to customers. We will continue to increase our saltcedar efforts and look to hire a contractor to increase the amount we are able to treat next winter. The saltcedar management program will be conducted in conjunction with other management entities in the region to maximize effectiveness and efficiency. We have increased the budgeted amount for many items due to increased prices of fuel, labor, and supplies. Herbicide prices continue to be difficult to fluctuate due to supply chain challenges. We will have carry over funds used to pay chemical bills as we will be treating Ventenata and Medusahead during the start of the new budget year.

S-B RESERVE DESCRIPTION

We will continue to add to reserves in preparation for an inevitable future grasshopper outbreak and to replace reserves used for the most recent grasshopper outbreak. We also add to our reserves to provision for the swift control of another novel invasive species similar to the recent influx of invasive grasses.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
James Gibbs	1/1/27	<input checked="" type="checkbox"/> Yes
Rachel Mealor	1/1/27	
Sue Martin	1/1/27	
Andrew Cassidy	1/1/25	
JD Hill	1/1/25	
Jeremy Zumberge	1/1/25	
Nate Kane	1/1/25	

If Yes, enter

Address of office: 2667 Aero Loop
 City, State, Zip: Sheridan, WY 82801
 Phone Number: 307-672-3740
 Hours Open: Monday - Friday, 7:00am - 12:00pm and 1:00pm-4:00pm

Where are the minutes of your board meeting available for public review?
 2667, Aero Loop, Sheridan, WY 82801

How and where are the notices of meeting posted for the public?
 Budget Hearing is Published in the Sheridan Press and at the District office, 2667 Aero Loop, Sheridan, WY 82801

Where are the public meetings held?
 Sheridan county Weed & Pest Office, 2667 Aero Loop, Sheridan, WY, 82801

FINAL BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$2,599,518	\$2,310,253	\$4,619,050	\$4,619,050
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$114,402	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$3,522,418	\$3,633,241	\$4,674,735	\$4,674,735
S-5	<i>Amount requested from County Commissioners</i>	\$1,274,057	\$1,452,468	\$1,670,000	\$1,670,000
Additional Funding Needed :				\$0	\$0
Projected Surplus:				\$55,685	\$55,685

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-7	Operating Revenues	\$543,199	\$509,433	\$450,000	\$450,000
S-8	Tax levy (From the County Treasurer)	\$1,011,058	\$1,221,200	\$1,430,000	\$1,430,000
S-9	Government Support	\$31,836	\$61,440	\$44,908	\$44,908
S-10	Grants	\$274,818	\$541,179	\$360,810	\$360,810
S-11	Other County Support (Not from Co. Treas.)	\$262,999	\$231,268	\$240,000	\$240,000
S-12	Miscellaneous	\$35,837	\$64,447	\$67,000	\$67,000
S-13	Other Forecasted Revenue	\$274,021	\$30,026	\$500,000	\$500,000

S-14	Total Revenue	\$2,433,768	\$2,658,993	\$3,092,718	\$3,092,718
FY 7/1/23-6/30/24 Sheridan County Weed & Pest Control District - Combined Budget					

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-15	Capital Outlay	\$296,975	\$61,462	\$479,000	\$479,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$167,842	\$167,279	\$235,000	\$235,000
S-18	Operations	\$2,039,132	\$1,973,547	\$3,746,500	\$3,746,500
S-19	Indirect Costs	\$95,569	\$107,965	\$158,550	\$158,550
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$2,599,518	\$2,310,253	\$4,619,050	\$4,619,050

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$1,088,650	\$974,248	\$1,582,017	\$1,582,017

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$451,782	\$451,782	\$566,184	\$566,184
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$451,782	\$451,782	\$566,184	\$566,184
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$114,402	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$114,402	\$0	\$0
S-31	Subtotal	\$451,782	\$566,184	\$566,184	\$566,184
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$451,782	\$566,184	\$566,184	\$566,184

End of Summary

Date adopted by Special District 7/20/2023

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 2667 Aero Loop
Sheridan, WY 82801

PREPARED BY: Walker Billings

DISTRICT PHONE: 307-672-3740

Final Budget

Sheridan County Weed & Pest Control District - Comb
NAME OF DISTRICT/BOARD

FYE 6/30/2024

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,011,058	\$1,221,200	\$1,430,000	\$1,430,000
R-1.2 Other County Support (see note on the right)	4005	\$262,999	\$231,268	\$240,000	\$240,000

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$0	\$35,100	\$13,332	\$13,332
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$31,836	\$26,340	\$31,576	\$31,576
R-2.5 Total Government Support		\$31,836	\$61,440	\$44,908	\$44,908
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$543,199	\$509,433	\$450,000	\$450,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$543,199	\$509,433	\$450,000	\$450,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$171,500	\$0	\$100,000	\$100,000
R-4.2 Federal Grants thru State Agencies	4201			\$145,000	\$145,000
R-4.3 Grants from State Agencies	4211	\$103,318	\$541,179	\$115,810	\$115,810
R-4.4 Total Grants		\$274,818	\$541,179	\$360,810	\$360,810
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$6,825	\$34,616	\$37,000	\$37,000
R-5.2 Other: Specify <u>Envu Rewards</u>	4500	\$29,012	\$29,831	\$30,000	\$30,000
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$35,837	\$64,447	\$67,000	\$67,000
R-5.5 Total Forecasted Revenue		\$885,690	\$1,176,499	\$922,718	\$922,718
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 Coopartive Passthough Money	4500	\$274,021	\$30,026	\$500,000	\$500,000
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$274,021	\$30,026	\$500,000	\$500,000

Final Budget

Sheridan County Weed & Pest Control District - Combin
NAME OF DISTRICT/BOARD

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	6201 \$11,285	\$11,961	\$14,000	\$14,000
E-1.2	Vehicles	6210 \$209,361	\$8,681	\$216,000	\$216,000
E-1.3	Office Equipment	6211 \$6,120	\$5,577	\$25,000	\$25,000
E-1.4	Other (Specify)				
E-1.5	Building & Grounds	6200 \$14,215	\$23,138	\$190,000	\$190,000
E-1.6	Field Equipment	6200 \$55,994	\$12,105	\$34,000	\$34,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$296,975	\$61,462	\$479,000	\$479,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	7002			
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5	Aminstrative	7005 \$140,685	\$136,389	\$160,000	\$160,000
E-2.6		7005			
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	7011 \$4,168	\$4,082	\$7,000	\$7,000
E-3.2	Mileage	7012 \$1,467	\$2,065	\$4,000	\$4,000
E-3.3	Other (Specify)				
E-3.4	Stertigic Planning	7013		\$8,000	\$8,000
E-3.5		7013			
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	7021 \$0	\$0	\$5,000	\$5,000
E-4.2	Accounting/Auditing	7022			
E-4.3	Other (Specify)				
E-4.4		7023			
E-4.5		7023			
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	7031 \$5,379	\$8,262	\$13,000	\$13,000
E-5.2	Office equipment, rent & repair	7032 \$8,429	\$7,831	\$17,500	\$17,500
E-5.3	Education	7033 \$5,214	\$6,150	\$18,000	\$18,000
E-5.4	Registrations	7034			
E-5.5	Other (Specify)				
E-5.6	Weed & Pest Dues	7035 \$2,500	\$2,500	\$2,500	\$2,500
E-5.7		7035			
E-5.8					
E-6	TOTAL ADMINISTRATION	\$167,842	\$167,279	\$235,000	\$235,000

Final Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202 \$78,038	\$103,954	\$165,000	\$165,000
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	Gas & Oil	7212 \$9,127	\$23,267	\$40,000	\$40,000
E-8.4	_____	7212			
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Supplies & Pesticides	7220 \$179,709	\$152,020	\$395,000	\$395,000
E-9.2	Invasive Grasses Program	7220 \$522,000	\$541,123	\$820,000	\$820,000
E-9.3	Mosquito Control	7220 \$104,414	\$89,420	\$115,000	\$115,000
E-9.4	Protective Equipment	7220 \$4,578	\$6,425	\$10,500	\$10,500
E-9.5	see additional details	\$263,695	\$237,736	\$480,000	\$480,000
E-10	Program Services (List)				
E-10.1	Equipment & Rental	7230 \$169	\$350	\$2,000	\$2,000
E-10.2	Postage & Freight	7230 \$753	\$735	\$2,300	\$2,300
E-10.3	Utilities	7230 \$10,184	\$12,237	\$19,500	\$19,500
E-10.4	_____	7230			
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Row Contract Labor	7400 \$27,413	\$23,909	\$33,000	\$33,000
E-11.2	Contract Labor	7400 \$167,429	\$114,286	\$272,000	\$272,000
E-11.3	Integrated Management	7400 \$100,000	\$92,880	\$122,000	\$122,000
E-11.4	Cooprative Passthrough Money	7400 \$367,789	\$30,026	\$500,000	\$500,000
E-11.5	see additional details	\$9,308	\$87,546	\$280,000	\$280,000
E-12	Other operations (Specify)				
E-12.1	City Weed & Pest Control	7450 \$190,166	\$200,000	\$225,000	\$225,000
E-12.2	Sales Tax	7450 \$3,942	\$6,350	\$13,200	\$13,200
E-12.3	Medusahead Tour	7450 \$418	\$1,283	\$2,000	\$2,000
E-12.4	Replacing Reserves SMP	7450 \$0	\$100,000	\$50,000	\$50,000
E-12.5	see additional details		\$150,000	\$200,000	\$200,000
E-13	TOTAL OPERATIONS	\$2,039,132	\$1,973,547	\$3,746,500	\$3,746,500

Final Budget

Sheridan County Weed & Pest Control District - Comb
NAME OF DISTRICT/BOARD

FYE 6/30/2024

GENERAL FUNDS				
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		End of Year	Beginning	Beginning	
C-1	Balances at Beginning of Fiscal Year	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-1.1	General Fund Checking	\$905,113	\$905,113	\$1,341,953	\$1,341,953
C-1.2	Savings and Investments	\$183,537	\$183,537	\$240,064	\$240,064
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$451,782	\$451,782	\$566,184	\$566,184
C-1.6	Total Estimated Cash and Investments on Hand	\$1,540,432	\$1,540,432	\$2,148,201	\$2,148,201

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$451,782	\$566,184	\$566,184	\$566,184
C-2.3	Total Deductions (a+b)	\$451,782	\$566,184	\$566,184	\$566,184
C-2.4	Estimated Non-Restricted Funds Available	\$1,088,650	\$974,248	\$1,582,017	\$1,582,017

	DOA Chart of Accounts			
SINKING & DEBT SERVICE FUNDS	1070			

C-3		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090			
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C-4		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$451,782	\$451,782	\$566,184	\$566,184
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve		\$114,402		
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$451,782	\$566,184	\$566,184	\$566,184
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$451,782	\$566,184	\$566,184	\$566,184

BOND FUNDS	1060			
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C-5		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0